

agency_abbrv	agency_name	title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released	frequency_of_update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entity/ies	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
TWD	TALAVERA WATER DISTRICT	Citizen's Charter	Contains the Citizen's Charter of TWD		Yes	https://www.talaverawd.com/	Public	TWD	TWD Management	N/A	Every Two (2) Years
TWD	TALAVERA WATER DISTRICT	Approved Budget	Yearly financial plan including planned sales and revenues, costs and expenses, assets, liabilities and cash flows.	PDF	Yes	https://www.talaverawd.com/	Public	TWD	TWD Management	N/A	Annually
TWD	TALAVERA WATER DISTRICT	Annual Procurement Plan	Contains the procurement timeline and corresponding requirements or specification for each procurement .	PDF	Yes	https://www.talaverawd.com/	Public	TWD	TWD Management	N/A	Annually
TWD	TALAVERA WATER DISTRICT	Annual Financial Statements	Financial Statements represent a formal record of the financial activities of an entity. These are written	PDF	Yes	https://www.talaverawd.com/	Public	TWD	TWD Management	N/A	Annually
TWD	TALAVERA WATER DISTRICT	5 Year Business Plan	5 year plan of TWD	DOC,PDF	NO	N/A	Public	TWD	TWD Management	N/A	Annually

TWD	TALavera WATER DISTRICT	Bacteriological Test	Result of monthly bacteriological test	PDF	Yes	N/A	Public	TWD	TWD Management	N/A	Monthly
TWD	TALavera WATER DISTRICT	Annual Physical/Chemical Result	Result of Annual Physical/Chemical Analysis	PDF	Yes	N/A	Public	TWD	TWD Management	N/A	Annually
TWD	TALavera WATER DISTRICT	Gender And Development Plan	Annual Plan of GAD-related activities, projects and programs of the water district, which aims to address	DOC,PDF	NO	N/A	Public	TWD	TWD Management	N/A	Annually
TWD	TALavera WATER DISTRICT	Major Programs and Projects	Details of programs and projects of TWD	PDF	Yes	https://www.talaverawd.com/	Public	TWD	TWD Management	N/A	Annually
TWD	TALavera WATER DISTRICT	Monitoring Report	Summary of reports of requests, complaints and inquiries facilitated and coordinated with	PDF	NO	N/A	Limited	TWD	TWD Management	N/A	Monthly
TWD	TALavera WATER DISTRICT	Board of Director's Resolutions, Policies, Rules and Regulations	List of policies, memoranda and resolutions governing the operations of Umingan Water	DOC,PDF	NO	N/A	Limited	TWD	TWD Management	N/A	As needed
TWD	TALavera WATER DISTRICT	Annual Report pursuant to R.A. 10026	Contains several statistical indicators as required by R.A. 10026	PDF	NO	N/A	Public	TWD	TWD Management	N/A	Annually
TWD	TALavera WATER DISTRICT	Statement of Assets Liabilities and Net Worth	Records of Individual employees SALN	PDF	NO	N/A	Limited	TWD	TWD Management	N/A	Annually
TWD	TALavera WATER DISTRICT	Schedule of Water Rates	Shows the water rates for residential and commercial types of water connection	PDF	YES	https://www.talaverawd.com/	Public	TWD	TWD Management	N/A	Per Board Resolution
TWD	TALavera WATER DISTRICT	Attendance Records	Record of employee's authorized leave of absence approved by immediate supervisor	DOC	NO	N/A	Internal	TWD	TWD Management	N/A	Monthly
TWD	TALavera WATER DISTRICT	Employee 201 File	Record of employees containing personal information, employment records and other credentials prescribed by CSC MC No. 8 s. 2007	DOC	NO	N/A	Limited	TWD	TWD Management	N/A	As needed

TWD	TALAVERA WATER DISTRICT	Employee 201 File	Record of employees containing personal information, employment records and other credentials prescribed by CSC MC No. 8 s. 2007	DOC	NO	N/A	Limited	TWD	TWD Management	N/A	Monthly
TWD	TALAVERA WATER DISTRICT	Individual Records of Consumer	Records of each consumer's consumption, payments and service connection contract	DOC,PDF	NO	N/A	Limited	TWD	TWD Management	N/A	Monthly
TWD	TALAVERA WATER DISTRICT	Leave Credit Records	Records of employee's earned leave credits	XLS,DOC	NO	N/A	Limited	TWD	TWD Management	N/A	Monthly

Year-Quarter	Tracking Number	Request Type	Date Received	Title of Request	Extension?	Status	Date Finished	Days Lapsed	Cost	Appeal/s filed?	Remarks
<i>year and quarter of report coverage</i>	<i>Internal FOI Tracking number</i>	<i>if request was lodged through eFOI or standard (paper-based)</i>	<i>date request was lodged by requesting party (YYYY-MM-DD)</i>	<i>title of information requested</i>	<i>if the agency requested for extension or additional 20 working days (YES or NO)</i>	<i>status of request</i>	<i>date request was processed/finished by the agency; if not yet processed/finished, indicate ONGOING</i>	<i>number of days lapsed facilitating the request</i>	<i>fees paid by the requesting party for facilitation of request; if none, indicate FREE</i>	<i>If the requesting party or any other citizen filed an appeal for the specific request (YES or NO)</i>	<i>Additional details about the request</i>
2017-Q1	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2017-Q2	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2017-Q3	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2017-Q4	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2018-Q1	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2018-Q2	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2018-Q3	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED
2018-Q4	N/A	STANDARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO FOI REQUESTS RECEIVED

